

Government of Tripura
Urban Development Department
UD Bhawan, Shakuntala Road, Agartala-799001

No.F.3(86)-TUDA/Project/2024/

Dated, Agartala /07/2024

NOTIFICATION

The Government of Tripura, represented by the Urban Development Department (UDD), is the project executing agency, with the Tripura Urban Planning and Development Authority (TUDA) and Tripura Tourism Development Corporation Ltd. (TTDCL) are the two implementing agencies. These entities bear full responsibility for executing ADB-financed project Towns under ADB Loan-4375 IND.

To effectively implement the project, it is required to establish the Town-Level Committees following the guidelines outlined in the Project Administration Manual (PAM) dated October 2023.

The constitution of the Town-Level Committee is as below:

1.	CEO/EO of concerned ULB	Chairperson
2.	Dy.CEO/EO of concerned ULB	Member
3.	Assistant Engineer,TUDA	Member
4.	Assistant Engineer,DWS Sub-division	Member
5.	Assistant Engineer,PWD R&B Sub-division	Member
6.	Junior Engineer,TTDCL	Member
7.	Senior Manager,TSCEL	Member
8.	Project Manager of Project Implementation Unit(PIU)/Executive Engineer, PIU	Member Secretary

Roles and Responsibilities:

The Town Level Committee is entrusted with the following responsibilities:

- Endorse project facility scope of the respective Urban Local Bodies (ULBs) within its jurisdiction.
- Provide a platform for the active involvement of ULB stakeholders in project implementation and public awareness endeavours.
- Discuss and finalize proposals for institutional changes, if necessary, with the assistance of the Project Management Unit (PMU).
- Coordinate the deployment of technical, financial, and administrative personnel in both PIUs and ULBs as per project requirements, with support from the Government.
- Ensure timely compliance with project assurances, loan covenants, safeguards, and reforms agreed upon with the Asian Development Bank (ADB) as part of the project.

ULB Specific Responsibilities:

In addition to the above, ULBs are tasked with the following responsibilities:

- Follow up with the Government on the transfer of water supply functions to ULBs, ensuring adherence to agreed timeframes and providing adequate human resources and support during the transition phase.
- Facilitate capacity-building initiatives for ULBs to ensure sustainable water supply service.

The Town Level Committee shall convene regular meetings to review progress, address challenges, and strategize for effective project implementation.

(Rajat Pant, IAS)
Joint Secretary, to the
Government of Tripura

To
All Concerned

Copy to:

1. The Additional Project Director, PMU, (Director Urban Development Department, Govt.of Tripura.)
2. The Additional Project Director, PMU, (Director Tourism Department, Govt of Tripura.)
3. The Project Coordinator (Urban & Tourism).(Chief Planner, TUDA)
4. The Additional Project Coordinator (Urban & Tourism), (Executive Engineer, TTDCI)
5. All 12(twelve) ULBs of TUTDP Project
(Dharmanagar/Kailashahar/Kumarghat/Ambassa/Khowai/Mohanpur Ranirbazar/Melaghar/Udaipur/Amarpur/Belonia/Bishramganj)

Copy also forwarded to:

1. PS to the Secretary, UDD for kind information of the Secretary.
2. The Country Director, India Resident Mission, Asian Development Bank, New Delhi.